

AmCham Poland 30 Under 30 Program

11th Edition (2025/26) Recruitment Procedure



Timeline:

June 13, 2025	Application deadline
June 23 – July 4, 2025	(optional) Online interviews with selected Candidates
July 18, 2025	Announcement of accepted Candidates
September 2025	Start of the program
June 2026	Graduation Ceremony

Recruitment Documents:

The deadline for providing the complete set of recruitment documents is Friday, June 13th, 2025. Please, submit them via email to 30Under30@amcham.pl

The recruitment documents must include:

➤ Essay of interest or short video

A **300-word statement** or a **link to 90 s. video***- discussing why the Candidates would like to participate in the AmCham 30 Under 30 Program, what they think they can gain, and contribute.

* the video should not be longer than 90 s., please provide a link/online access valid until July 18th 2025 (It's recommended to send a link to a YouTube private video; do not send a video file, please!)

➤ Letter of recommendation from AmCham Member Company

The letter may be an official, signed letter or an email message, which clearly states that the member company supports the application of a candidate.

Each Member Company can nominate up to 2 candidates.

➤ CV

One to two-page summary of the Candidate's experience and skills. Please note that a successful candidate must:

- Be employed by an AmCham member company at the time of the recruitment and remain employed by an AmCham Member Company through the course of the program.
- Have at least 3 years of professional experience
- Be under 30 years of age on September 1, 2025
- Be fluent in Polish and English

A CV must contain the candidate's birth date (month/year or day/month/year) and the candidate's contact data (phone and email)

➤ Photo

File requirements: Good quality headshot, a separate JPEG (.jpg) file

All the accepted Candidates will be obliged to sign:

Commitment to attend the sessions and actively participate in the program

Attendance is critical to the success of the AmCham 30 Under 30 Program experience. All accepted Candidates will be asked to sign a letter of commitment. Participants' absences will be recorded from the first session of the program (September 2025).

Before applying, please make sure you will be able to attend sessions in person. Absence at one session is acceptable (excluding the Kick-off meeting in Sept '25; and the Graduation Ceremony in June '26, during which a participant must be present). The consequences of missing two sessions will depend on the reasons for missing them and must contain reasonable proof of the cause. Absence at three sessions, or the Kick-off meeting, or the Graduation, will result in a failure mark, and the participant will not graduate from the program and won't receive the graduation diploma.

Sessions

Sessions are planned to be held **live only** in the AmCham Boardroom, Twarda 18, Warsaw or another location in Warsaw center on a selected day of the month* between September 2025 and June 2026. Each session lasts 2 – 2,5 hours and starts at 5 or 6 pm - exact session dates to be announced one month in advance.

*Sessions are organized mid-week afternoons/evenings, most often Tuesdays or Thursdays, 3rd or 4th week of each month
Sessions with different scenarios/timing:

- December (2025) session will be held in the first or second week of December,
- March or April (2026) session is planned to be held in Cracow on Friday (11 am – 7 pm) and Saturday (9 am – 3 pm). Program participants are obliged to cover the cost of travel and accommodation (1 night). The session will have multiple speakers and locations in Cracow.
- Graduation Ceremony (June 2026) time and scenario will be announced in April 2026.

Questions?

Contact Mateusz Jurczyk

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