

# AmCham Poland 30 Under 30 Program

## 2019 Recruitment Procedure



### Timeline:

February 12th, 2019	Application deadline
March 1st, 2019	Announcement of accepted candidates
March 19th, 2019	Start of the program

### Recruitment Documents:

The deadline for providing the full set of recruitment documents is Tuesday, February 12th, 2019. Please, submit them via email to Zosia Hecht: [zosia.hecht@amcham.pl](mailto:zosia.hecht@amcham.pl)

### Letter of recommendation from AmCham Member Company

Nomination from the employer should include the following information about the Candidate:

- Name
- Date of birth
- Company
- Position

### CV

One to two-page summary of the Candidate's experience and skills. Please, note that a successful Candidate must:

- Be employed by an AmCham member company at the time of the recruitment and remain employed by an AmCham Member Company through the course of the program
- Have at least 3 years of professional experience
- Be under 30 years of age on March 1, 2019
- Be fluent in Polish and English

### Photo

File requirements:

- Head shot
- JPEG (.jpg) file format
- Equal to or more than 240 kB (kilobytes) in file size
- Minimum 600 pixels in one dimension (height and width)

### Essay of interest

300-word statement discussing why the Candidates would like to participate in the AmCham 30 Under 30 Program, what they think they can gain, and what they could contribute.

### Commitment to attend the sessions and actively participate in the program

Attendance is critical to the success of the AmCham 30 Under 30 Program experience. All accepted Candidates will be asked to sign a letter of commitment. Participant absences will be recorded from the first session of the program on March 19th. Absence at one session is acceptable. The consequences of missing two sessions will depend on the reasons for missing them. Absence at three sessions will result in not being able to graduate from the program and not receiving the graduation diploma.

### Questions?

Contact Zosia Hecht:

Email: [zosia.hecht@amcham.pl](mailto:zosia.hecht@amcham.pl)

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